

**KREBS CITY COUNCIL MEETING MINUTES
MARCH, 17 2026**

1. MEETING CALLED TO ORDER 00:05 by Mayor Zella Kincaid

2. ROLL CALL 00:06 by Cindy J. Cooper, City Clerk

Mayor Zella Kincaid- present

Larry Coxsey- present

Jeanetta Hauck- present

Sherry DeFrange- present

Dan Heathcock- present

3. PRAYER AND PLEDGE OF ALLEGIANCE 00:26 led by Dan Heathcock

4. DISCUSS AND ACT TO APPROVE/DISAPPROVE THE MINUTES OF THE FEBRUARY 17, 2026 CITY COUNCIL MEETING 1:15

Larry Coxsey makes a motion to approve the minutes. Jeanetta Hauck seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed.

5. DISCUSS AND ACT TO APPROVE/DISAPPROVE THE CLAIMS 2:25

Dan Heathcock makes a motion to approve the claims. Larry Coxsey seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed.

6. REVIEW CITY OF KREBS FINANCIAL STATEMENT WITH MIKE KERN 4:23

Mike Kern, page three of statement of revenues and expenses year to date total revenues \$2,076,486.32. Page five total expenses \$1,968,268.82 for net income of \$108,217.50. Mike presents projected information March through June. At end of June 6/2025 cash balance was \$645,691 as of end of February 2026 cash balance is \$848,401. Positive increase of \$202,710. Taking into consideration some capital expenditures to pay for but Mike is projecting we will have a cash balance around \$790,327 by the end of June 2026. As purely and estimate Mike states he projects an increase in budget of about six percent for next fiscal year. Mike states these are broad numbers no guarantee.

Dan Heathcock asked if this was from cashing in CD's

Mike Kern, no we still have five CD's

7. BUSINESS PREVIOUSLY DISCUSSED

A. DISCUSS AND ACT TO APPROVE/DISAPPROVE ABATEMENT OF PROPERTY OWNED BY LARRY & NANCY CONNER LOCATED AT 31 STUBBS LANE – GRASS, TRASH, INOPERABLE VEHICLES 11:17

***30 DAY EXTENSION GRANTED AT OCTOBER 21, 2025 & NOVEMBER 18, 2025 MEETINGS**

***90 DAY EXTENSION GRANTED AT DECEMBER 16, 2025 MEETING**

No Action Taken

B. FOLLOW UP DISCUSSION FROM LUKE ARMSTRONG (DAV) ABOUT "KREBS DAY EVENT' 12:52

Luke Armstrong states the event is growing bigger than he expected and is requesting to close part of main street during the event. Luke states the girl scouts are coming, a car show etc.

C. FOLLOW UP DISCUSSION FROM DAN HEATHCOCK ABOUT MEMORY GARDENS CEMETERY 19:03

Dan Heathcock, talked to the secretary and states there are two main trusts established by the owners who are older and wanting to give cemetery to the City of Krebs. Cemetery is perpetual care and could end up costing the city money if they took it.

8. BUSINESS NOT PREVIOUSLY DISCUSSED

A. PRESENTATION FROM JUSTICE SMITH OF AIR MED CARE NETWORK 21:52

Justice Smith presents membership program opportunities for the city of Krebs employees starting at \$75 per year for entire household no limit on number of transports. Payroll deduction can do 1-, 5-or 10-year options. Cost effective. Part time and volunteer employees eligible and council members.

B. DISCUSS AND ACT TO APPROVE/DISAPPROVE CONTINUING OUR MEMBERSHIP WITH MCALESTER DEFENSE SUPPORT ASSOCIATION, BUDGETING \$500 FOR THE 2026/2027 YEAR WHICH BECOMES DUE JULY 1, 2026. 28:09

Dan Heathcock states on the claims it shows two payments on one check for McAlester Defense and he asked treasurer Micheal Fulgium if it was for the last two years, had they not got paid for the last two years and then we will pay them again when it comes due? Dan states Micheal told him no he can fix that but has not heard back from him.

Larry Coxsey asked what year the two payments were made

Dan Heathcock this year, February and March

Mayor Kincaid clarifies that it is suppose to be a yearly membership.

Larry Coxsey makes a motion to table until more information is obtained. Sherry DeFrang seconds.

Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion to table passed

- C. TO DISCUSS AND ACT TO APPROVE/DISAPPROVE CONTINUING OUR MEMBERSHIP WITH PITTSBURG COUNTY EMERGENCY MANAGEMENT, BUDGETING \$10,000 FOR THE 2026/2027 YEAR WHICH BECOMES DUE JULY 1, 2026 30:32**

Dan Heathcock makes a motion to approve. Larry Coxsey seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed

- D. DISCUSS AND ACT TO APPROVE/DISAPPROVE HAVING A MONTHLY BUDGET MEETING 34:07**

Larry Coxsey makes a motion to disapprove. Jeanetta Hauck seconds. Mayor Kincaid calls for a vote. Dan Heathcock- No, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion to disapprove passed

- E DISCUSS AND ACT TO APPROVE/DISAPPROVE THE CITY OF KREBS HAVING A SURPLUS AUCTION ON MAY 2, 2026 AT THE FRANKS BUILDING, KREBS, OK TO AUCTION OFF OBSOLETE EQUIPMENT, SUPPLIES AND OTHER SURPLUS ITEMS 43:04**

No action taken

- F. DISCUSS AND ACT TO APPROVE/DISAPPROVE MARCH 27TH, 28TH & 29TH, 2026 AS THE DATE FOR THE SPRING CITY WIDE YARD SALE AND CLEAN UP DATES. 47:00**

Larry Coxsey makes a motion to approve. Jeanetta Hauck seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed

- G. DISCUSS AND ACT TO APPROVE/DISAPPROVE THE FIRST AMENDMENT TO MUNICIPAL MATERIALS MANAGEMENT AGREEMENT BETWEEN THE CITY OF KREBS AND ALLIED WASTE SYSTEMS, INC DBA REPUBLIC SERVICES OF ALDERSON WHICH ADDS THE FREE SERVICE AND ANNUAL LARGE CONTAINER (30 YARD) PRICING FOR SPRING & FALL CLEAN-UPS AMENDMENT INCLUDED IN THIS BOOK. 48:01**

Dan Heathcock makes a motion to approve. Larry Coxsey seconds. Mayor Kincaid calls for a vote. Dan Heathcock- No, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed

- H. DISCUSS AND ACT TO APPROVE/DISAPPROVE HOW MANY 30 YARD ROLL OFF'S THE CITY OF KREBS WILL USE FOR THE ANNUAL SPRING CLEAN UP 55:47**

Dan Heathcock makes a motion to approve four roll offs. Sherry DeFrange seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed

- I. DISCUSS AND ACT TO APPROVE/DISAPPROVE PAYING DRAKE CONSTRUCTION LLC OF ALDERSON, OK \$7,000 FOR REPAIR (DEMO AND POUR BACK) OF 170' OF CURB AND GUTTER AT OR NEAR 5 N.W. CREEK STREET, KREBS OKLAHOMA. ESTIMATE INCLUDED IN THIS BOOK 56:31**

Larry Coxsey makes a motion approve. Dan Heathcock seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed

- J. DISCUSS AND ACT TO APPROVE/DISAPPROVE PAYING DRAKE CONSTRUCTION LLC OF ALDERSON, OK \$9,000 TOTAL FOR REPAIR (DEMO & POUR BACK) OF TWO SECTIONS OF SIDEWALK AT OR NEAR 121 & 141 MAIN STREET – IN FRONT OF DAV. ESTIMATE INCLUDED IN THIS BOOK 58:54**

Larry Coxsey makes a motion to table. Jeanetta Hauck seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion tabled

- K. DISCUSS AND ACT TO APPROVE/DISAPPROVE HIRING MICAH STITES AS NEW KREBS POLICE OFFICER EFFECTIVE 3/1/2026 1:00**

Dan Heathcock makes a motion to approve. Larry Coxsey seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed

- L. DISCUSS AND ACT TO APPROVE/DISAPPROVE TO DISCONTINUE USING ESO FOR FIRE DEPARTMENT MANAGEMENT SOFTWARE AND START USING RESPONSE MASTER, A PRODUCT OF EMERGENCY SOLUTIONS, INC. FOR AN ANNUAL RATE OF \$2,880 (LESS SET UP FEE) EFFECTIVE APRIL 1, 2026 1:01:45**

Dan Heathcock makes a motion to approve. Jeanetta Hauck seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed

M. DISCUSSION ON UPDATING AND REVIEWING CURRENT POLICY & PROCEDURES AND CREATING A BOOK SPECIFICALLY OF SAID POLICY AND PROCEDURES FOR EASY REFERENCE 1:09:08

Cindy Cooper, City Clerk states we do have policy and procedures however they are not necessarily all organized or updated. We just wanted the council to know we are working on that. As we update and amend or make new policies we will of course bring to council for approval and we welcome any input.

Dan Heathcock asks if the updates would be done here

Cindy Cooper, yes that is the plan

N. DISCUSSION ON UPDATING THE EMPLOYEE HANDBOOK 1:10:33

Cindy Cooper, same situation our handbook is way out dated so we need to update it. OMAG has a template for specific to Aldermanic style municipalities so we will be using that. As we work on it there may be some policy, we go an ahead and submit to the council for approval as we go along until we get the whole handbook updated and submitted for approval. Again, we appreciate input. I know some of you have experience in that area.

O. DISCUSSION ABOUT DEPARTMENT HEADS DOING BI-ANNUAL EMPLOYEE EVALUATIONS 1:11:17

Larry Coxsey, I am the one who asked the guys to start doing this because biannual you can do it in the middle of the year and the end of the year. What this will do it will boost the work ethic. Chief Cook can evaluate his nonuniformed employees; Billy can do the street guys and Zella can do the office people. When it comes time for raises, we can look at this. If we give across the board raises and there is an employee not performing as well, always late or missing work, but they still get the same raise as the guy that's here anytime they are needed. Doing this twice a year will help out with that.

Dan Heathcock department heads need to keep a monthly evaluation so they can't come up at the last minute and say "I'm mad at this guy and won't allow him a raise"

Larry Coxsey if an employee has a problem with an evaluation they can come talk to Zella and the department head. They can look over their daily work chart and show what they have been doing

P. DISCUSSION ABOUT UPDATED EMPLOYEE DRUG TESTING POLICY 1:14:54

Dan Heathcock, do we have a drug testing policy now.

Cindy Cooper yes, we do it was done 2014, prior to legal marijuana. That is why we are looking to bring it up to date. In order to do random testing, we have to certain things set up the testers have to have specific certifications. OMAG has a template for this too we will be utilizing that. It has all the rules, procedures and check list to be followed. Drug testing after an accident falls under different rules. But anytime there is an on-the-job accident the employee gets drug tested.

Leo Baugham requests the fire department be included in the random testing.

Dennis Cook request the police department also be included.

Q. DISCUSSION/UPDATE ON CODIFICATION OF CITY ORDINANCES 1:18:39

Cindy Cooper, I am happy to say Mayor Kincaid has signed a contract with a company in Oklahoma City to help get us compliant and Up-To-Date on our codification with all our ordinances. That is something have to be done every 10 years and up dated every two years. They will give us four books to begin with and every two years after its updated they will give us two books and they will provide us a program to put all our ordinances on line. We (and residents) will be able to look up ordinances by topic by just clicking on it.

Larry Coxsey what was the cost?

Cindy Cooper around \$4,000 for the initial then \$1,000 to \$1,500 yearly. Also, we won't have to wait for it to be updated every two years we will send in our new ordinances as we pass them and they will add them onto the website.

R. DISCUSSION ABOUT ITEMIZED REPORT FROM OKLAHOMA TAX COMMISSION FOR KREBS BUSINESS 1:20:50

Cindy Cooper you cannot find out what each what each business is paying in taxes.

Larry Coxsey its illegal

S. DISCUSS PROCEDURE ON HOW BIDS ARE RECEIVED AND ANNOUNCED. 1:23:50

Larry Coxsey if it's over \$5,000, we need two or three bids, if its over \$50,000 we require three bids (not sealed) for equipment and stuff there is certain procedures

Dan Heathcock asked Ronnie if we could get specifics

Ronnie May it depends on what you are bidding on. It was picked by this council in the past year. I think it's the county one is what Krebs approved. I will get one.

9. COMMENTS FROM THE COUNCIL AND/OR MAYOR 1:29:18

Mayor Kincaid shares some of the projects she has been working on her first month of being mayor:

Cleaned out PD evidence room (with police assist), Cleaned out garage at city hall, got a Conex box for PD, **set up free cat spayed/neutered with mayoral salary**, updated city office, with help from Larry Coxsey created work routine for street and alley,

Community involvement includes: weekly (Wed & Fri) breakfast with seniors, attended Planning & Zoning board, fire dept, Museum board, Gene Heathcock community center board, DAV, meetings in the last month, attended Ralph Cox band performance at the community

center, got equipment repaired, attending the FOB contract negotiations meetings X2, toured sewer and water plants, meeting with Steve Fox (engineer) in two weeks to discuss water tower plans, went to Krebs elementary school to attend graduation of DARE program, **met with multiple citizens**, collaborating with DAV on Krebs community day, signed contract to bring city into compliance with codifications, working on securing a proficient grant writer, Discussed infrastructure with developer on building new homes, has already attended new official's workshop, communicating with mayors in surrounding counties, and cities, **participating in local community events**, organizing surplus sale, encouraging community input with suggestion box, learning the job roles of city hall employees, supportive of employees, did public information videos of Krebs Museum and Community Center, discussing with local historian Steve DeFrange & Steve Adams about Krebs History and working on a pod cast with Steve Adams, donating time and supplies to keep community safe and cleaned up, in order to motivate people to clean up yards she is **volunteering time** and own tractor to help clean up yards. **Got a great deal with Pratt dumpster company for discount off roll offs for community members that have received a code violation for trash and debris**, present daily at city hall to ensure timely paying of bills, immediate sign off of purchase orders, readily available to offer advice and assistance to department supervisors as needed, available to speak to residents daily, installing door to create a conference room, **donating community breakfast once a month**, cooperating and communicating with all city council members, installed rack to preserve blue prints for future reference, working on getting photos of all city staff posted in city hall lobby, updated door locks and keys, pursuing getting Krebs maps updated, working on development of Krebs comprehensive plan (future grants)

10. ADJOURN TO KUA 1:35:10

Dan Heathcock makes a motion to adjourn to KUA. Sherry DeFrange seconds. Mayor Kincaid calls for a vote. Dan Heathcock- yes, Jeanetta Hauck- yes, Sherry DeFrange- yes, Larry Coxsey- yes.

Motion passed