CITY OF KREBS

COUNCIL MEETING MINUTES

MAY 21, 2019

1. Bobby Watkins called the meeting to order.
2. Julia Casey, City Clerk called roll. Bobby Watkins – Present, Tommy Walker – Present, Connie Poole – Present, Jason Wagnon – Present, Daulfin Bennett – Present.
3. PRAYER AND PLEDGE OF ALLEGIANCE
4. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE APRIL 16, 2019 COUNCIL MEETING. Mayor Watkins asks for a motion. Daulfin Bennett makes the motion. Connie Poole seconds the motion. Mayor Watkins calls for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion to approve minutes passes.
5. CONSIDER AND ACT TO APPROVE THE CLAIMS. Mayor Watkins asks for a motion. Connie Poole makes a motion. Jason Wagnon seconds the motion. Mayor Watkins calls for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett - yes. Motion to approve claims passes.
6. REVIEW CITY OF KREBS FINANCIAL STATEMENT WITH MIKE KERN. Mike Kern addresses the Council. Budget packet put together has been handed out. Same packet we do every year. Page 1 – Budget overview. Verbiage about type of Budget we have. Called the estimate of needs. Page 2 – Wage salaries for all the employees that we have, broken down by City Treasurer, City Clerk, the Police Department, street & alley department, museum, animal control and senior citizens and KUA. Page 3- 10 month in is where we are on our fiscal year so far. Revenues so far are $1,533,370.00 plus side of the budget for revenues. Positive income of $30,695. Next column estimates for whole year. Budget will be very close to what it was for this year. Won’t have money for raises. Next page is the Capitol Improvement $165,221 projection for the year was $198,266. Budget estimate is 90% of that, which comes out to $178,439 budgeted for next year plus cash account of $159,716 which gives us $338.155 for the Capital Improvement budget. Items listed for Capital improvement were museum - $4500. Brush truck for fire department - $21,000. 2 new police cars $54,000. Gravel & asphalt $50,000. This is just a listing not an approval. Next page is IT Fund. The IT fund comes from tickets, there is $15 that goes from every ticket into the IT fund. Tech Fund used for computers, digital ticket writers and can be used for computers at City Hall. In the IT fund we have $113,031. Need to equip 2 police cars, City Computers, Mike checked with Kay we need 4 or 5 computers. EMS has requested $4500 for sirens. Preliminary budget is dated for June 11th day of the next audit and finance meeting. Mike said if there’s questions or request to come to that next meeting. Page 6 – Street & Alley Fund this is where vehicle registration comes out of Gasoline tax is where we build up funds to buy equipment for the streets and alleys. Mike checked with ED to see what we bought last Ed states a tractor. This is where we try and save money up for equipment. This budget tells us we have $40,000 for personnel services that we can pay employees out of this if they work on street and alley. We have %83,000 set up for where we could buy equipment with general fund and pay it back with this fund. Senior Citizens next page they have donations and we have hotel tax for them. Page 8 – when we get to KUA side will discuss that more. Since we already put this together, we are about 80% done with next years budget. Will have budget meeting June 11th. Need all of the requests then. Can’t finalize it until after June 30th. Will be on agenda for July Council Meeting. Mayor Watkins asks for any questions. Tommy Walker asks Mike to check on the taxes he had asked him about. Mayor asks if anyone has anything else. None.

7. BUSINESS PREVIOUSLY CONSIDERED

A. CONSIDER AND ACT THE WORDING FOR DALE CANTRELL BRONZE PLAQUE TO BE PLACED AT THE GENE HEATHCOCK COMMUNITY CENTER TABLED FROM MARCH 19, 2019. Mayor Watkins states wording is in book and Tommy runs this deal, he grew up with Dale and knows him. Tommy Walker states used a little of Ed’s stuff and a little of his. Mayor Watkins asks for a motion. Tommy Walker makes motion. Daulfin Bennett seconds the motion. Mayor Watkins calls for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Tommy Walker – yes. Motion to use wording passes.

B. CONSIDER AND APPROVE THE QUOTE FOR THE DALE CANTRELL BRONZE PLAQUE IN THE AMOUNT OF $2000 TABLED FROM MARCH 19, 2019. Mayor Watkins asks for a motion. Connie Poole makes motion. Jason Wagnon seconds motion. Mayor Watkins takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – Tommy states before voting the company we are buying plaque from will put it on the wall so they will be responsible for it. Might be $100 to hang. Votes - yes. Motion to approve quote for plaque passes.

C. CONSIDER AND APPROVE ORDINANCE # 19-03 AMENDING ORDINANCE #79-4 REGARDING REZONING PROCESS. Mayor Watkins says this is one we need to table. Things need to be done before we can approve this ordinance. Asks for a motion to table. Daulfin Bennett makes motion. Tommy Walker Seconds motion. Mayor Watkins takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion to table passes.

D. CONSIDER AND APPROVE EMERGENCY CLAUSE FOR ORDINANCE #19-03 WHICH WILL MAKE IT BE EFFECTIVE IMMIDEATELY. Tommy Walker – Makes Motion to table. Daulfin Bennett – Seconds motion. Mayor Watkins takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion to table passes.

8. BUSINESS NOT PREVIOUSLY CONSIDERED.

1. REVIEW AND ACT TO ACCEPT THE FISCAL 2017/2018 AUDIT FINDINGS FROM RALPH OSBORN, CPA. Representative from Ralph Osborn, CPA. Copy of Audit handed out to Council. Independent Auditor Report 2nd page in last paragraph summed up the findings are “materially correct” based on the support given to them during an audit. Skipping to page 5 (pages 3 & 4 combine statement information from them are in the next pages). General Fund – modified cash basis balance sheets cash and cash equivalents of $745,000 plus$214,000 due from other funds, balance of $967,000. Net assets were $1,731,000 in general fund. Page 6 – statement of revenues. $1,776,000 revenues for year. Transfers $25,000 increased by $124,000. Page 7 – reconcile page. Page 8 – net assets had $334,000 total net assets $3,303,000. Page 9 Net assets for KUA, basically income statement for year. $1,059,000 net revenues for year. Operating expense #1,037,000 of that $150,000 depreciation non-cash expense. Net operating $22,000. Net increase by about $71,000. Page 10 statement of cash flow takes what’s on page 9 and puts into cash basis. Operating activities provided $178,000 unrestricted cash increased by $78,000 res of pages disclosures. Skip to page 19- changes in long term dept. Started fiscal year with debt of $561,000, should have dept paid off by 2025. Skip to page 21 – if there were any findings this is where it’d be. Last paragraph, 2nd to last sentence no deficiencies found, and no weakness identified. Page 22 – this would be where compliance issues would be listed – there was no noncompliance issues. Nothing found that is reportable. Mayor asks if that means everything looks pretty good. Representative said yes. Tommy Walker asks if we are voting on this tonight. He thought we got it a month ahead of time and had time to look it over. Representative states they were behind getting it out to us. Tommy asks Mike Kern if looks good. Mike states the key thing is there is no material problems. Mike said can table it and take time to read it. It is a clean report per Mike. Mayor Watkins asks for a motion. Connie Poole makes motion. Jason Wagnon seconds motion. Mayor takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion to approve audit findings passes.
2. CONSIDER AND ACT TO APPOINT BLAKE PALMER AS A BOARD MEMBER FOR THE KREBS HOUSING AUTHORITY. Darrell with Housing Authority addresses Council. Blake is an officer and has helped them out on numerous occasions. His law enforcement background would bring security to the housing authority. Mayor Watkins asks if there was someone who retired. Darrell states Georgia Atkins passed away. Darrell recommends Blake Palmer. Connie Poole asks who he is. Darrell states has been their security officer. Tommy Walker asks if related to other Palmers around. Darrell states he is from far Eastern Oklahoma. Mayor Watkins asks for a motion. Connie Poole makes a motion. Daulfin Bennett seconds the motion. Mayor Watkins takes a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion to appoint Blake Palmer passes.
3. CONSIDER AND ACT TO APPOIN JULIA CASEY AS CODE ENFORCEMENT OFFICER FOR CITY. Mayor states had to change to “Abatement” Code Enforcement Officer asks Pat Layden if that will be ok or if we have to table. Pat states as long as everyone understands what she’ll be doing. Mayor Watkins says she will just be doing abatements not anything to do with electrical. Julia states will just be doing what has been doing since November. Mayor Watkins asks for motion. Connie Poole makes motion. Jason Wagnon seconds motion. Mayor Watkins asks for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – asks who is over all Code Enforcement directed to Ed. Ed said he was. Tommy votes yes. Motion to appoint Julia Casey as Abatement Code Enforcement officer passes.
4. CONSIDER AND ACT TO ADOPT THE 2015 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE. Julia Casey addresses the Council. This would be the basic standards that are accepted in Oklahoma. Means wouldn’t have to pass an ordinance for every code we want to accept. All covered in the book. Pat Layden reviewed and says a lot of Cities and towns are adopting. Says it is just standard codes. Easy to follow. Pat says he approved it. Mayor asks for a motion. Daulfin Bennett makes motion. Jason Wagnon seconds motion. Mayor Watkins takes vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion to adopt passes.
5. CONSIDER AND ACT TO APPROVE MOWING PROPERTY AT 210 NW MIAMI 1 TIME A MONTH AND PLACING LIEN AGAINST PROPERTY EACH TIME IT IS MOWED. Mayor Watkins advises everyone is aware of the blue house on Miami and asks for a motion. Connie Poole makes motion. Daulfin Bennett seconds motion. Mayor Watkins takes vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Pat Layden asked how much would it be. Julia states depends on how many guys and equipment used. Explains cheaper than tickets and warrant. Mayor states is 4 lots. Motion to mow and put lien on property passes.
6. CONSIDER AND ACT TO APPROVE MOVWING PROPERTY AT 290 SW 6TH 1 TIME A MONTH AND PLACING LIEN AGAINST PROPERTY EACH TIME IT IS MOWED. Julia states is burned down house on 6th street. 1 lot so won’t be as much as other. Dame owner as last one. Tommy verifies is the one burned down. Mayor Watkins asks for motion. Daulfin Bennett Makes motion. Tommy Walker seconds motion. Mayor Watkins takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion to mow and put lien on property passes.
7. CONSIDER AND ACT TO APPROVE ORDINANCE 19-05 FLOODPLAIN ORDINANCE WHICH CHANGES AN OLD ORDINANCE FROM 2010 THAT HAD NO ORDINANCE # AND WAS NOT SIGNED. THE CHANGES MADER WERE 1. GAVE ORDINANCE #. 2. PER OWRB CHANGED ARTICLE IV SECTION A RATHER THAN NAMING AN FPA IT WILL SAY MAYOR’S DESIGNEE. 3. CHANGED BOARD OF TRUSTEES TO THE COUNCIL. 4. CHANGED TOWN OF KREBS TO CITY OF KREBS AND 5. PER OWRB CHANGED ARTICLE V SECTION C FROM 51 TO 50. Julia Casey addresses council. Had ordinance from 1979 with no ordinance #, not signed and was sent to FEMA. FEMA and OWRB require a signed copy of ordinance on file with them. Changes were made on the OWRB advice. Mayor Watkins asks for a motion. Connie Poole makes motion. Jason Wagnon seconds motion. Mayor Watkins takes vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion to approve ordinance 19-05 passes.
8. CONSIDER AND ACT TO APPROVE RESOLUTION 19-02 SAFE ROUTES TO SCHOOL. A RESOLUTION THAT WE WILL NEED TO HAVE INEFFECT IN ORDER TO APPLY FOR SAFE ROUTES TO SCHOOL GRANT. Julia Casey addressed Council in order to get safe routes to school grant, we have to have this resolution in place. It states we will have a fit City and make it easy for people to get out and exercise. Mayor Watkins asks for a motion. Connie Poole makes motion. Daulfin Bennett seconds motion. Mayor Watkins takes vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes. Motion to approve Resolution 19-02 passes.

10. COMMENTS FROM THE COUNCIL AND MAYOR. Mayor Watkins says Steve Defrange wants to speak about park. Steve addresses Council. Finally got trees planted. Put out 9 looked like we would lose 1 when they were planted, still looks like will lose one. 8 going pretty well. Checking on them a couple time a week. Damage from storm at the park tore up the roof on the pavilion. Didn’t get on agenda, but would like to get some charcoal grills one on each end of pavilion. Estimates $400-$600 for each. Mayor says doesn’t have to be on agenda. Tommy Walker asked about insurance on the cover that got damaged in storm. Kays says deductible is $1000. Roof on pavilion also needs to be fixed. Mayor says to do what we need to do. Connie Poole states there needs to be a yellow dividing line by the post office. Mayor states as soon as it dries out will get something done. Tommy says with all the trees that are down from the storm what is city doing about it. Billy Robinson states they have been and will continue to pick up the storm debris. Julia Casey states there is a list at City Hall that we give to the guys to go pick up.

11. ADJOURN TO KUA. Jason Wagnon makes the motion. Connie Poole seconds the motion. Mayor Watkins takes vote. Tommy Walker– yes, Connie Poole – yes, Jason Wagnon – yes, Tommy Walker – yes. Motion to adjourn to KUA Passes.