

CITY OF KREBS  
COUNCIL MEETING MINUTES  
JULY 18, 2017

1. MEETING CALLED TO ORDER
2. ROLL CALL – W. Kay Scott, Clerk/Treasurer called roll. Bobby Watkins – Present, Tommy Walker – Present, Connie Poole – Present, Jason Wagnon – Present, Daulfin Bennett – Present.
3. PRAYER AND PLEDGE OF ALLEGIANCE
4. CONSIDER AND ACT TO APPROVE THE MINUTES OF THE JUNE 20, 2017 COUNCIL MEETING. Mayor Watkins asked for a motion to approve the minutes. Connie Poole made the motion. Daulfin Bennett seconded the motion. Mayor Watkins called for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion passes.
5. CONSIDER AND ACT TO APPROVE THE CLAIMS. Mayor Watkins asked for a motion to approve the claims. Tommy Walker asked about the brakes on Unit #506 costing \$500. Mrs. Scott replied there was a credit which took off about \$200 and it was for front and rear brakes. Daulfin Bennett asked about the server issues. Mrs. Scott replied this was because of the lightning and the insurance will pay all but \$1,000. Daulfin Bennett made the motion. Jason Wagnon seconded the motion. Mayor Watkins called for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion passes.
6. REVIEW CITY OF KREBS FINANCIAL STATEMENT WITH MIKE KERN. Mr. Kern asked everyone to turn to Page 3 of the financial statement. Statement of Revenues and Expenses. Revenues for the 12 months ending were \$1,673,233.25. The budgeted amount was \$1,284,137 which is a variance of \$389,102.25. On Page 5 – Expenses for the 12 months ending were \$1,616,833.81 which give the city a positive income of \$56,405.44 for the fiscal year 2016/2017. Any questions?
7. BUSINESS PREVIOUSLY CONSIDERED. None.
8. BUSINESS NOT PREVIOUSLY CONSIDERED
  - A. CONSIDER AND ACT TO APPROVE THE 2017/2018 FISCAL YEAR BUDGET. Mike Kern addressed the council explaining the new budget. The total amount for the General Fund Revenues is \$1,286,498 with a carry-over of \$499,637. Total Budgeted amount is \$1,786,135. We appropriated some common expenses such as insurances and retirements under General Maintenance & Operating in the amount of \$467,009. Kay and I discussed separating them out next year so that we see the expenses for each department. Transfer to KUA \$25,000 – in a budget meeting we discussed starting a new account in the KUA to have that money specifically for the replacement of meters – it can't be used for anything else. Capital Improvements – KUA \$25,000; Museum \$4,500 for repairs to the ceiling; Street \$25,000 for a dump truck; Police \$24,000 for a new car; General City – desk and computer. Sales Tax Improvement – sales tax started in 3/1/2004 and have kept records showing how the monies have been spent. IT Fund – monies budgeted for equip the new police car, and actual new software, computers, for the police cars, radios for the EMS. Street & Alley Fund – total budgets \$144,113 set with \$60,000 for Capital Outlay, \$44,113 for M&O, \$40,000 for personnel which we have never used for personnel nor M&O. Mayor Watkins asked for a motion to approve the budget. Connie Poole made the motion. Jason Wagnon seconded the motion. Mayor Watkins called for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.

- B. CONSIDER AND ACT TO APPROVE ORDINANCE 17-03 INCLUSION AND ADDENDUM TO ORDINANCE 91-2 SEWER CONNECTIONS. Ed Klink stated we have residents in the city that are not connected to the sewer and use well water to provide water for their residence. Someone still has to process the sewer that goes into the sewage system. If there is a residence that is using potable water, they don't have to hook up to the sewer if they show proof that they are hooked to a sewer system that is approved by the City of Krebs. There are several types of sewer systems – aerobic or anaerobic. The premise for this is to have some accountability of all the monies that are spent to treat wastewater. Tommy Walker asked 'how do you know how much to charge since there is no meter. Mr. Klink replied case by case basis. Connie Poole asked 'how many residents'. Mr. Klink replied about a dozen or so.  
Mayor Watkins asked for a motion to approve. Connie Poole made the motion. Tommy Walker seconded the motion. Mayor Watkins called for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.
- C. CONSIDER AND ACT TO APPROVE THE EMERGENCY CLAUSE FOR ORDINANCE 17-03. Ed Klink addressed the council about the 2<sup>nd</sup> portion of the ordinance. We have some residents who use the water but not the sewer system. The sewer system has to be approved by the City of Krebs. Mayor Watkins asked for a motion. Tommy Walker made the motion. Connie Poole seconded the motion. Mayor Watkins called for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.
- D. CONSIDER AND ACT TO APPOINT JULIA CASEY AS ASSISTANT CITY CLERK SUBJECT TO IDENTIFIED WORK REQUIREMENTS. THERE WILL BE NO INCLUSION OF CITY TREASURER DUTIES. Ed Klink stated that we had a meeting and want to cross-train with Kay on the clerk duties. Would like to make her Assistant City Clerk so we have backup in case one is sick. Mayor Watkins asked for a motion. Daulfin Bennett made the motion. Jason Wagnon seconded the motion. Mayor Watkins called for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion passes.
- E. CONSIDER AND ACT TO APPROVE THE SALE OF 230.5 HOURS OF VACATION TIME TO THE CITY FROM MIKE HOUSE IN THE GROSS AMOUNT OF \$5,474.38 - \$1,407.71 FOR TAXES = \$4,066.67 NET AMOUNT. Police Chief Dennis Cook would like to cash in his vacation. Mayor Watkins asked for a vote. Daulfin Bennett made the motion. Connie Poole seconded the motion. Mayor Watkins called for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.
- F. CONSIDER AND ACT TO APPROVE AN ADDENDUM TO THE EMPLOYEE HANDBOOK CHAPTER VIII REASONABLE BEHAVIOR TO ADD Section 2. a. TO BEGIN AT THE FISCAL 2017/2018 YEAR OF JULY 1, 2017. THIS ADDENDUM IS TO ADVANCE EMPLOYEE MORALE AND SATISFACTION. Mr. Klink - we are making a commitment to employee morale and satisfaction. We want to make sure they do what they are supposed to do. The employee handbook has 12 strenuous requirements for reasonable behavior. Each year employee evaluations are done. Employees need to be awarded for their good efforts. If the employee has done their job, they would like be awarded on the anniversary of their birth date. It's an incentive. This is for non-uniform full time employees. Mayor Watkins asked for a motion. Tommy Walker made the motion. Daulfin Bennett seconded the motion. Mayor Watkins called for a vote. Tommy Walker – yes, Connie Poole – yes, Jason Wagnon – yes, Daulfin Bennett – yes. Motion passes.
9. COMMENTS FROM THE COUNCIL AND MAYOR. Tommy Walker asked where are we on the yard situation. Mr. Klink stated because of the 4<sup>th</sup> of July holiday, the court date was moved. Pat Layden stated it will be August 15<sup>th</sup> is trial date. Mr. Klink stated that Linda is helping with the work load. Mr. Walker asked about the farmer's market. Only have 1 permit so far. Mr. Klink stated that a group wants to have a craft show at the park on Electric Street. It was his decision to allow them to use the pavilion on a trial run basis. Not agreements have been signed. We are moving the picnic bench at Choctaw Park and putting it under the tree. Daulfin Bennett asked about a tent or carport at the Farmers Market. Mr. Klink stated that we have already ordered the carport.
10. ADJOURN TO KUA. Mayor Watkins asked for a motion to adjourn to KUA. Daulfin Bennett made the motion. Tommy Walker seconded the motion. Mayor Watkins called for a vote. Daulfin Bennett – yes, Jason Wagnon – yes, Connie Poole – yes, Tommy Walker – yes. Motion passes.